

**Chief Executive's Office**

Chief Executive: CJ Bull

**To: All Members of Cabinet:**  
**RJ Phillips (Chairman)**  
**LO Barnett**  
**AJM Blackshaw**  
**H Bramer**  
**JP French**  
**JA Hyde**  
**JG Jarvis**  
**DB Wilcox**

Your Ref:

Our Ref: CJB/SAHC

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17th March, 2008

Dear Councillor,

**MEETING OF CABINET**  
**THURSDAY, 27TH MARCH, 2008 AT 2.00 P.M.**  
**THE COUNCIL CHAMBER, BROCKINGTON, 35 HAFOD ROAD, HEREFORD**

**AGENDA (08/20)**

**HEREFORDSHIRE COUNCIL - NOTICE UNDER REGULATION 15 OF THE LOCAL  
 AUTHORITIES (EXECUTIVE ARRANGEMENTS((ACCESS TO INFORMATION) REGULATIONS  
 2000 (AS AMENDED)**

Notice is hereby given that the following reports contain key decisions. When the decisions have been made, Members of the relevant Scrutiny Committee will be sent a copy of the decision notices and given the opportunity to call-in the decisions.

<b>Item No</b>	<b>Title</b>	<b>Portfolio Responsibility</b>	<b>Scrutiny Committee</b>	<b>Included in the Forward Plan Yes/No</b>
11	Rights Of Way Improvement Plan	Economic Development and Community Services	Community Services	Yes
12	Wyebridge Academy	Children's Services	Children's Services	No



**Putting People First Providing for our Communities Preserving our Heritage Promoting the County Protecting our Future**

County of Herefordshire District Council, PO Box 239, HEREFORD, HR1 1ZU

Main Switchboard (01432) 260000 - www.herefordshire.gov.uk

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest by Members in respect of items on the Agenda.

**GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS**

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.

**3. MINUTES**

To approve and sign the minutes of the meetings held on 21 February 2008; and 28 February 2008. (*Pages 1 - 16*)

**4. PERFORMANCE IMPROVEMENT FRAMEWORK AND CYCLE**

To seek Cabinet's approval for an updated Council Performance Improvement Framework and an associated Performance Improvement Cycle for the forthcoming two years. (*Pages 17 - 58*)



**5. PROPOSED CORPORATE PLAN 2008-11**

To consider a proposed Corporate Plan for 2008-11. Under the Council's current Performance Improvement Framework, the Corporate Plan is revised each year in relation to the outcomes from the Performance Improvement Cycle. This involves reviewing performance against the existing plan, setting priorities, objectives and targets for the next three years, and specifying the timetabled key actions needed to deliver them. *(Pages 59 - 142)*

**6. BUDGET MONITORING 2007/08**

To report on the Council's performance against revenue capital budgets as at 29 February 2008 and provide an update of the corporate risk register. The report provides details of the remedial action being taken to address areas of underperformance. *(Pages 143 - 178)*

**7. ANNUAL GOVERNANCE STATEMENT**

To consider, in the light of comments made by the Audit & Corporate Governance Committee, the proposed framework for preparing an Annual Governance Statement. *(Pages 179 - 202)*

**8. SUPPORTING GOVERNANCE IMPROVEMENT**

To note progress made in implementing actions agreed following the Special Report by the Director of Resources and the subsequent Independent Review of Herefordshire Council's ICT Financial and Contractual Governance Arrangements (Crookall Review); and to approve future reporting arrangements. *(Pages 203 - 220)*

**9. ANNUAL AUDIT AND INSPECTION LETTER 2008**

To note the Audit Commission's Annual Audit & Inspection Letter for 2008 and the comments made by the Audit & Corporate Governance Committee.

*(Pages 221 - 256)*

**10. USE OF RESOURCES REPORT 2008**

To note the Audit Commission's Use of Resources report for 2008 and the comments made by the Audit & Corporate Governance Committee. *(Pages 257 - 298)*

**11. RIGHTS OF WAY IMPROVEMENT PLAN**

To consider a Rights of Way Improvement Plan (ROWIP) for Herefordshire which looks at existing countryside access provision and the way in which the future needs of users and potential users can be met.

*(Pages 299 - 444)*



**12. WYEBRIDGE ACADEMY**

To consider a report about the provision of a new build Wyebridge Academy. *(to follow)*

**13. STAUNTON ON WYE REPLACEMENT AIDED SCHOOL PROJECT**

To sider proposals for the provision of a new build replacement school for Staunton on Wye.  
*(Pages 445 - 448)*

Yours sincerely,



**CJ BULL  
CHIEF EXECUTIVE**

Copies to: Chairman of the Council  
Chairman of Strategic Monitoring Committee  
Vice-Chairman of Strategic Monitoring Committee  
Chairmen of Scrutiny Committees  
Group Leaders  
Directors  
Head of Legal and Democratic Services

